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| Tailte EireannRequest under the Freedom of Information Act, 2014 |

1. **Details of Requester**

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| Surname First Name(s) |
| Address |
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| Tel: E-mail: |

1. **Freedom of Information (FOI) – Initial Request or Request for Internal Review**

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| Please confirm if this is a new request or a request for Internal Review as a result of a decision by Tailte Éireann.  **New request under the FOI Act 2014?: [ ] Yes**  **Request for Internal Review of a decision made by Tailte Éireann under the FOI Act 2014?: [ ] Yes**  *Choose one only.* |

**3. Personal Information** (If request is for non-personal information, go to **4.** below)

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| Before you are given access to your personal information, you will need to provide proof of your identity.  **Does your request involve personal information as defined under the FOI Act 2014?: [ ] Yes [ ] No *(tick one)***  If you have selected yes please lodge a copy of your proof of identity (e.g. passport, driving licence) and proof of address (e.g. utility bill) |

1. **My Preferred Form of Access** **is:** *(please tick one)*

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| **(a) To receive photocopies [ ] (b) To inspect the original record [ ]**  **(c) To receive an email of records [ ] (d) Other format [ ]** (*Please specify)*: |

1. **Details of Information/Records Requested**

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| In the space provided below please supply sufficient detail to identify the records involved |