



**Tailte
Éireann**

Clárúchán, Luacháil,
Suirbhéireacht
Registration, Valuation,
Surveying

Minutes of the Tailte Éireann Board Meeting

25th January, 2025

In attendance: David McGarry (Chairperson), Shirley Coulter, Mary Keane, Rowena Mulcahy, Deirdre O’Keeffe, Gerry Quinn, Martin Sisk.

Also in attendance: Liam O’Sullivan, Chief Executive Officer and Aileen McHugh, Secretary

Issues discussed at the meeting of 25th January, 2024		
Agenda Item		Outcome
1.	Conflict of Interest	No conflicts of interest were declared.
3	Minutes and matters arising	The Minutes of the meeting of the 30 th November were approved subject to: <ul style="list-style-type: none">(1) the correction of the reference to the section of the TE Act to '10 (1) (c)';(2) It was confirmed that where there were matters on which the CEO was seeking the advice of the Board that there would be a formal point on the agenda as per previous practice. The minutes, as amended, will be re-circulated.
4	Matters Arising	Matters arising were reviewed and updated as required.
5	CEO report on key organisational	The CEO updated that the work, previously reported, was progressing on the creation of organization wide PIs and KPIs. An appropriate subset of the KPIs which are directly indicative of Strategy implementation will be shared with

	performance indicators	Board. Current expectation is that this will commence at the March meeting.
6	CEO report on status of strategy implementation	The CEO presented the prior circulated update on the progress on Strategy implementation since the last board meeting.
7.	Statement of Strategy – Launch	<p>All arrangements have been confirmed for the launch of the Statement of Strategy by the Minister of State Kieran O’Donnell on Tuesday 25th January 2024 in TE’s office at 12.30pm in the Phoenix Park.</p> <p>Preparations have been finalised for town hall sessions to be held in February in Dublin, Waterford and Roscommon for all staff on the strategy and allied business plan for 2024.</p>
8	Schedule of meetings	<p>Dates for meetings for 2024 were agreed as follows: 19th March 23rd May 25th July 26th September 28th November</p> <p>Meetings will be held at 12 noon in future. A revised schedule of meetings version will be circulated and calendar invitations issued.</p>
9	AOB	Board members will be added to the email circulation of the daily TE Media Watch material.
10	Next Meeting	The next meeting will be held on 19 th March 2024 in the TE office in Phoenix Park.
	Signed : Date:	