



**Tailte
Éireann**

Clárúchán, Luacháil,
Suirbhéireacht
Registration, Valuation,
Surveying

Minutes of the Tailte Éireann Board Meeting

21st September 2023

In attendance: David McGarry (Chairperson), Shirley Coulter, Mary Keane, Rowena Mulcahy, Deirdre O’Keeffe, Gerry Quinn, Martin Sisk.

Also in attendance: Liam O’Sullivan, Chief Executive Officer, Aidan Timmins Head of Head of Governance and Compliance and Excellence; and Aileen McHugh Secretary to the TÉ Board.

Issues discussed at the meeting of the 21st September 2023		
Agenda Item		Outcome
1.	Welcome and CEO introduction	The CEO was welcomed and introductions were made.
2.	Conflict of Interest	No conflicts of interest were declared
3.	Minutes and matters arising	The Minutes of the meeting of the 12 ^h June were approved with a minor amendment.

5.	Acting CEO Handover	The acting CEO has completed the handover to the CEO. The CEO has the full support of the Management Board which had a productive first meeting focusing on structural finalisation and subsequent implementation.
6.	TÉ Strategy Statement 2023-2026	A report on internal and external stakeholder feedback was circulated ahead of the meeting along with the latest iteration of the TÉ Strategy Statement 2023-2026. The input and guidance from the Board on the Strategy Statement is complete. The Chair and CEO will collaborate to finalise complementary foreword and introduction sections
7.	Terms of Reference for the TÉ Board (sign off)	Some further amendments to the Terms of Reference for the TÉ Board were agreed and an updated version of the document will be provided to the Chair before circulation to the Board.
8.	Code of Conduct for the TÉ Board	The current draft of the Code of Conduct for the TÉ Board was circulated in advance of the meeting and was presented to the Board. There was extensive discussion around the Code and some amendments were agreed. An updated version of the document will be provided to the Chair before circulation to the Board.
9.		

10	Communications Strategy	
11	AOB	
12	Next Meeting	
13	Non-Executive Session	