

Revaluation Information Form

You may complete this form online at www.valoff.ie

Property Number	PIN Code	

If you are unsure as to what property this form relates to, you can obtain the relevant property address online at www.valoff.ie. You will need the relevant Property Number and PIN Code as provided above to log in.

(Please use black pen to complete the form.)

A.	Occupier Name (Owner Name where owner is occupier)
	Trading Name
В.	
	Companies Registration Office (CRO) Number
c.	
	Eircode
D.	
	Telephone Number
Ε.	
	Email Address (if any)
F.	
	Name of Managing Agent(if any)
G.	
	Management Agent Number
	i.
. С	wnership of Premises
_	
	you own these premises? Yes No
	Yes" and you purchased the premises within the past five years please give:
	te of Purchase / (Month and Year)
Pu	rchase Price € , ,



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3. Landlord's/Owner's Details				
Landlord's/ Owner's Name				
Address				
Eircode				
Are you connected to the Landlord? Yes No				
If "Yes", please indicate Family Business Other				
4. Lease Details(Where the property is leased)				
A. Stamping document ID (as notified to PSRA): This is the number received from the Revenue				
eStamping System. It is 9 digits and one letter B. Commencement date of current lease: / (Month and Year)				
C. Length of lease: (example; 9 years and 4 months) Years Months				
D. Rent review period: (example, every 5 years) Years				
E. Date of last review: / (Month and Year)				
F. Annual rent agreed at last review or start of lease: € , ,				
G. Is this the rent you currently pay? Yes No				
H. If "No", state current rent payable per annum (ex VAT): € ,				
I. Date of break clause, if any: / (Month and Year)				
5. Who is responsible for payment of? (Fill the appropriate boxes)				
*Owner where Owner is Landlord				
A. External repairs: Landlord* Tenant Both				
B. Internal repairs: Landlord* Tenant Both				
C. Building insurance: Landlord* Tenant Both				
D. Rates: Landlord* Tenant Both				
6. Rent Free Period				
Was there a rent free period at the start of your lease? Yes No				
If "Yes", how long was the rent free period? Years Months				



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7. Premium Details	
 A. Did you pay a premium at the start of your lease? B. Did you receive a premium at the start of your lease? (NB: A premium is a capital sum paid over and above the rerrespect of fittings, fixtures, stock or goodwill etc.) If you did pay or receive a premium, how much was it? 	Yes No Yes No No at agreed. It does not relate to monies paid in € , ,
8. Responsibility for fitting out the property	
Who was responsible for fitting out the property? If the fit out occurred within the last 5 years, give the approximate cost and details (Exclude Furniture)	Landlord Tenant Both € , ,
9. Please indicate how your rent is calculated	
A. Open market rental value: B. A percentage of turnover: C. A stepped rent agreement: D. Indexation (e.g. CPI): If you wish to provide any additional detail relative to	E. Other / or any combination of the above: (Please give details below) NB: A stepped rent is where the lease rent is subject to predetermined increases or decreases to the rent determined on the commencement of the lease. To how your rent is calculated please do so here:
10. Property Details	
 A. How many car spaces do you occupy exclusively? B. Please specify floor level of building occupied? (e.g. both the company of the compan	m² (Square Metres)



·	ase use <u>black pen</u> to complete the form.)					
L1. If you want to give any addit	tional information, please do so below					
12. I confirm to the best of my knowledge, the above information is correct						
Signature	Date (dd/mm/yyyy)					
Name (Block Capitals)						
Position (E.g. Occupier, Company Director,	, etc.)					
Pleas Tá le	nank you for completing this form. se return it in the envelope provided. eagán Gaeilge den foirm seo ar fáil.					
Seol r-phost chuig <u>reval2021@valoff.ie</u> nó glaoigh ar <u>01 817 1033</u>						