



**Tailte
Éireann**

Clárúchán, Luacháil,
Suirbhéireacht
Registration, Valuation,
Surveying

Registration Mapping Guide 1

Basic requirements for acceptance of maps

Table of Contents

1	Requirements:	2
2	Other requirements:	2

1 Requirements

1.1 Boundaries submitted for registration must be clearly defined on any of the following:

- An **original** Tailte Éireann ‘Special Registration Map’ (*see Registration Mapping Guide 8*)
- An **original** Tailte Éireann ‘Title Plan’ map (*see Registration Mapping Guide 8*)
- An **original** Tailte Éireann ‘Official Map Search’ (*see Registration Mapping Guide 8*)
- An **original** Tailte Éireann Surveying ‘Land Registry Compliant Map’
- A Computer generated map. (*see Registration Mapping Guide 4*)
- A CAD file with the geometry of the new property referenced to the ITM coordinate reference system can be submitted in electronic form in compliance with our CAD requirements (*see Registration Mapping Guide 7(a)*), together with a hard copy version that complies with the requirements as set out in *Registration Mapping Guide 4*.
- A copy of an approved scheme map (*see Registration Mapping Guides 3 & 7(a)*).

Note: 1/5,000 and 1/10,000 scale maps may not be acceptable for subdivision purposes in hard copy form, regardless of whether they are original Tailte Éireann Surveying or original Tailte Éireann Registration maps, unless the new property is entirely bounded by Tailte Éireann Surveying detail.

2 Other requirements

Scheme Maps must be plotted from site surveys and must clearly show the reference number by which each holding or part thereof is to be identified in subsequent dealings and correspondence. (*see Registration Mapping Guides 3 & 7(a)*)

2.1 Responsibility for the accuracy of application map(s) lodged rests with the applicant. To ensure that application map(s) submitted for registration reflect the applicant's intentions, it is recommended that:

- a) The locations of the sites are unambiguously defined and clearly marked on the ground before the survey is carried out.
- b) Application maps are prepared and certified by competent Land Surveyors.

2.2 Two grid intersections with ITM coordinate values must be clearly printed at the lower left and upper right corners on all scheme maps and multi-storey maps submitted for registration.

2.3 The minimum hard copy map size must not be less than A4 and not larger than A3 and clearly display the County name and Map Scale.

2.4 Maps attached to an original lease and counterpart must be identical as to colour and scale.